

**MEETING
BOARD OF DIRECTORS
MARIN PUPIL TRANSPORTATION AGENCY**

**MINUTES
September 9, 2025**

BOARD MEMBERS PRESENT:

Chris Carson (Ross Valley), & Bob Marcucci (San Rafael Elementary & High School Districts)
Carol Slender (Ross) ZOOM, Chris Kim (Reed) ZOOM, Megan Atkins (Larkspur- Corte Madera) ZOOM
Gina Murphy-Garrett (Sausalito-Marín City) ZOOM- 9:29- entered ZOOM

BOARD MEMBERS ABSENT:

Corbett Elsen (Tamalpais), Michael Ghebregziabher (Kentfield), Paula Rigney (Mill Valley)

STAFF PRESENT:

Melissa Remy, Executive Director

GUESTS:

Christina Posedel, San Rafael City Schools Accounting Manager

I. CALL TO ORDER: (9:05 a.m.)

Chairperson Bob Marcucci called the Board of Directors meeting to order at 9:05 a.m. in the Board of Trustees Room at San Rafael City Schools District Office. 310 Nova Albion Way in San Rafael.

II. PUBLIC COMMENT: (9:06 a.m.)

There were no public comments.

III. ACTION SESSION

1. **Review & Possible Action on the Agenda (9:07 a.m.):** – Members approved the Agenda as presented.
(M/Chris Carson, S/Megan Atkins)

Vote by member:

Aye: Atkins, Carson, Kim, Marcucci for SRES D, Marcucci for SRHSD, & Slender
Nay: No members
Abstention: No members
Absent: Elsen, Ghebregziabher, Murphy-Garrett & Rigney.

2. **Review and Possible Action on the Certification for Financial Reports for 2023 – 2024 (Unaudited Actuals) – (9:08 a.m.):** -- Chairperson Marcucci asked Fiscal Agent Accounting Manager (Chris Posedel) if she had any comments or information for the Board concerning the Unaudited Actuals. Chris said there were no issues or concerns when preparing this document.

Members did not have any questions. Members approved the Unaudited Actuals report as presented.

(M/Corbett Elsen, S/Chris Kim)

Aye: Atkins, Carson, Kim, Marcucci for SRES D, Marcucci for SRHSD, Slender
Nay: No members
Abstention: No members
Absent: Elsen, Ghebregziabher, Murphy-Garrett, & Rigney.

3. **Review and Possible Action on the 2024 – 2025 Bill Back Rebate to Member School Districts (9:11 a.m.):** -- Fiscal Agent Chris Posedel explained that the rebate for the 2024 - 2025 fiscal year is **\$484,747**. The reason for this amount is due to revenues generated by transporting 25 students for the Miller Creek School District and the conservative budgeting for the revenues generated.

Director Remy & Fiscal Agent Chris Posedel will monitor the current fiscal year's revenue stream closely to avoid such a large surplus – thereby reducing the amount of Bill Back figures that member school districts contribute to the MPTA. Chris Posedel reminded the Board of Directors that 50% of the rebate will be deducted from the Second and Third Quarter Invoices.

Members approved the 2024 – 2025 rebate of **\$484,747** as presented.

(M/Chris Kim, S/Gina Murphy-Garrett)

Vote by member:

Aye: Atkins, Carson, Kim, Marcucci for SRES, Marcucci for SRHS, Murphy-Garrett & Slender
Nay: No members
Abstention: No members
Absent: Elsen, Ghebregziabher & Rigney.

Members did have questions regarding the formulas and model of how each district is charged. Members and Director discussed looking into finding formulas and more information for the knowledge and understanding of how each district is invoiced. Director Remy is looking into how a new model will look for each district and invoicing.

4. **Review and Possible Action on a letter of agreement with School & College Legal Services of California for the MPTA to remain as a “billable client” for purposes of legal advice and legal service needs – (9:37 a.m.):** Chairperson Marcucci stated that this is the standard agreement we have with this agency. Generally, our legal needs are few.

Members did not have any questions. Members approved the Agreement with School & College Legal Services of California to remain as a “billable client” as presented.

(M/Chris Carson, S/Carol Slender)

Aye: Atkins, Carson, Kim, Marcucci for SRES, Marcucci for SRHS, Murphy-Garrett & Slender
Nay: No members
Abstention: No members
Absent: Elsen, Ghebregziabher & Rigney

IV. CONSENT AGENDA (9:38 a.m.)

Note: The Board of Directors’ action on all items appearing on the Consent Agenda is taken in one action, unless a Board member, MPTA staff member, or, during Public Comment, a member of the public requests that an item be pulled for discussion prior to approval of the Consent Agenda.

CA-1. Possible Action on the Minutes of June 10, 2025, Board Meeting.

CA-2. Possible Action on a legal update from School & College Legal Services of California. This update concerns “Students’ Right to Carry Opioid Reversal Medication” Memo No. 08-2025

This information is dated August 11, 2025.

CA-3. Possible Action on the Financial Documents as follows:

- a. Possible Action on the vendor warrants paid for the period of June 1, 2025, through June 30, 2025, in the amount of **\$481,422.44.**
- b. Possible Action on the vendor warrants paid for the period of July 1, 2025, through July 31, 2025, in the amount of **\$1,141.01.**

CA-4. Possible Action on the Monthly Student Count Tally Sheets as follows:

- a. June 2025 (Regular & Extended School Year)
- b. July & August 2025 (Regular & Extended School Year)

CA-5. Possible Action on the Spreadsheets of Students Listed by School of Attendance.

- a. June 2025
- b. June/July 2025 (Extended School Year)
- c. August 2025

Chairperson Marcucci introduced the Consent Agenda. There were no questions from the Board of Directors, so Chairperson Marcucci asked for a Motion to approve the Consent Agenda as presented. After receiving the Motion, the Board approved the Consent Agenda as presented.

(M/Carol Slender, S/Gina Murphy-Garrett)

Aye: Atkins, Carson, Kim, Marcucci for SRES, Marcucci for SRHS, Murphy-Garrett & Slender
Nay: No members
Abstention: No members
Absent: Elsen, Ghebregziabher & Rigney

V. DISCUSSION / INFORMATION ITEMS

1. TIME CERTAIN – Scheduled for 9:20 a.m.

Time Certain – Transportation Issues & Discussion: - This time is set aside for discussion with representative(s) of the Marin County Office of Education.

2. Executive Director’s Report (9:40 a.m.):

- a. General Information on the 2025 Extended School Year (ESY) operations.
- b. MPTA School Bus Routes for 2025 / 2026. Status to date.
- c. Discussion on Parent Interactions/Protocols
- d. Discussion for Solo riders/Parent requests

3. Future agenda items requested by Board members (9:50 a.m.)

Look into new formula for invoicing with a simpler explanation and understanding the formula of calculations.

4. Reminder of next meeting date (9:53 a.m.)

October 14, 2025

VI. CLOSED SESSION

VII. OPEN SESSION (9:54 a.m.)

1. Report of Reportable Closed Session Action, if any.

Chairperson Marcucci noted that there were not any reportable actions from the Closed Session discussions.

VIII. ADJOURNMENT (9:55 a.m.)

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Melissa Remy at mremy@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.