

**MEETING
BOARD OF DIRECTORS
MARIN PUPIL TRANSPORTATION AGENCY**

**MINUTES
April 15, 2025**

BOARD MEMBERS PRESENT:

Megan Atkins (Larkspur-Corte Madera), Corbett Elsen (Tamalpais), Chris Kim (Reed), Robert Marcucci (San Rafael Elementary & High School Districts) & Carol Slender (Ross).

BOARD MEMBERS ABSENT:

Chris Carson (Ross Valley), Michael Ghebregziabher (Kentfield), Paula Rigney (Mill Valley) & Gina Murphy-Garrett (Sausalito–Marin City).

STAFF PRESENT:

Dennis Petri, Executive Director

GUESTS:

Christina Posedel, San Rafael City Schools Accounting Manager
Melissa Remy, Guest

I. CALL TO ORDER (9:10 a.m.):

Chairperson Bob Marcucci called the Board of Directors meeting to order at 9:10 a.m. in the Board of Trustees Room at San Rafael City Schools District Office. 310 Nova Albion Way in San Rafael.

II. PUBLIC COMMENT: (9:10 a.m.)

There were no public comments.

III. ACTION SESSION

1. **Review & Possible Action on the Agenda (9:10 a.m.):** – Members approved the Agenda as presented.
(M/Corbett Elsen, S/Carol Slender)

Vote by member:

Aye: Atkins, Elsen, Kim, Marcucci for SRES, Marcucci for SRHS, Slender
Nay: No members
Abstention: No members
Absent: Carson, Ghebregziabher, Murphy-Garrett, Rigney

2. **Review and Possible Action on Increase to Rates Charged to Non-MPTA School Districts for Students Transported. Proposed Rate Hike is in consideration of the 40.5% cost increase for transportation due to the new transportation contract. The proposed rate hike for Non-MPTA School District Riders would be effective July 1, 2025 (9:11 a.m. to 9:27 a.m.)** –

(This agenda item was initially on the March 11, 2025 meeting agenda. No action was taken at that time. Members asked for further review on this Action item with new information and options for possible implementation).

Director Petri reviewed the background for costs to Non-MPTA school districts for transporting students to schools we already serve. Petri provided three (3) - options for the Board to consider. After discussion, the Board asked Petri to (a) contact legal counsel to see if their membership (MCSD) is an option that can be pursued, and (b) if membership is an option, what are the possible steps to offer MPTA membership to the Miller Creek School District (MCSD).

No Action Taken by the Board of Directors.

IV. CONSENT AGENDA (9:28 a.m. to 9:29 a.m.):

CA-1. Possible Action on the Minutes of March 11, 2025 Board Meeting.

CA-2. Possible Action on the letter received from School & College Legal Services of California on “Classified and Certificated Employees – Notification of Reasonable Assurance of Employment for 2025-2026.” Memo No. 04-2025. Letter was dated March 10, 2025.

CA-3. Possible Action on the Client Alert received from School & College Legal Services of California on President Trump’s Executive Order on “Improving Education Outcomes by Empowering Parents, States, and Communities.” This message was dated March 21, 2025.

CA-4. Possible Action on Financial Documents as follows:

- a. Approve vendor warrants paid for the period of March 1, 2025 through March 31, 2025 in the amount of **\$649,014.36**.

CA-5. Acknowledge & Accept Monthly Student Count Tally Sheets as follows:

- a. March 2025

CA-6. Acknowledge & Accept Spreadsheets of Students Listed by School of Attendance.

- a. March 2025

Chairperson Marcucci introduced the Consent Agenda. There were no questions from the Board of Directors, so Chairperson Marcucci made a Motion to approve the Consent Agenda as presented. The Board approved the Consent Agenda as presented.

(M/Carol Slender, S/Chris Kim)

Vote by member:

Aye:	Atkins, Elsen, Kim, Marcucci for SRES, Marcucci for SRHS, Slender
Nay:	No members
Abstention:	No members
Absent:	Carson, Ghebregziabher, Murphy-Garrett, Rigney

V. DISCUSSION / INFORMATION ITEMS

1. Time Certain – Transportation Issues & Discussion (9:30 a.m.): - This time is set aside for discussion with representative(s) of the Marin County Office of Education.

Note: Prior to the meeting, Stacey Tachiki – MCOE’s Director of Special Education - emailed Director Petri stating she was ill and could not attend the meeting. However, she shared the following updates for the Board’s consideration:

a. For the Extended School Year (ESY): - MCOE operates two (2) classrooms at Hamilton School in Novato. These classrooms need to be relocated for ESY due to campus construction. No school site has been identified yet.

b. Also for the ESY session: The MCOE classroom located at Tamalpais High school will move to the Redwood High School campus due to school site construction as well. This class will join the other two (2) MCOE classes already located at Redwood High.

c. For the 2025-2026 School Year: The MCOE classroom noted above – Tamalpais High – may need to find a new home due to ongoing construction at Tamalpais High School. A new school site has not been identified yet.

d. Also for the 2025-2026 School Year: MCOE anticipates opening a 1st – 2nd grade combination classroom. No school site has been confirmed yet.

2. Executive Director's Report (9:31 a.m. to 9:37 a.m.):

a. Form 700: Director Petri reminded all Board Members to submit an updated Form 700 if they have not already done so. This form is required bi-yearly due to their position on the MPTA's Board of Directors.

b. 2025-2026 Proposed Budget Public Hearing & Adoption Information:

May 12 to 15: Proposed Budget available for inspection.

June 3 at 9:00 a.m.: Public Hearing.

June 10 at 9:00 a.m.: Possible approval of 2025-2026 Budget.

c. April Student Counts: - Director Petri said he will send the April Student Count information to member school districts for their review and approval by Friday, April 18, 2025. Members will receive updated Budget & Bill Back figures for the 2024-2025 school year no later than Friday, April 25.

In a separate email, Petri will provide the 2nd Look at the 2025-2026 Budget & Bill Back figures. This information is the proposed financial figures for the 2025-2026 school year.

d. The final Information for the “**Timeline for 3 Major Projects**” is attached. Director Petri thanked the Board for completing these tasks in the suggested manner and timeline.

e. The Extended School Year (ESY) calendar was presented for members' information.

3. Future agenda items requested by Board members.

a. Director Petri was directed to review the updated information discussed in Action Item #2 (above) and place this information on our next Agenda for consideration.

b. It was requested to have an “open” agenda item on the next two (2) meeting Agendas for monitoring the Executive Director transition.

4. Reminder of next meeting date.

April 15, 2025

VI. CLOSED SESSION (9:38 a.m. to 9:58 a.m.)

1. Public Employee / Appointment (Govt. Code sec. 54957)
Title: Executive Director

VII. OPEN SESSION (9:58 a.m.)

1. Report of Reportable Closed Session Action, if any.

Chairperson Marcucci announced that the Board of Directors have selected Melissa Remy as the next Executive Director for the Marin Pupil Transportation Agency. Melissa’s starting date is May 20, 2025, so she can work with Director Petri to ensure a smooth transition.

Final contract details will be worked out with Melissa and the Board shortly.

Congratulations, Melissa!

VIII. ADJOURNMENT: 10:03 a.m.

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at dpetri@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.