

**MEETING
BOARD OF DIRECTORS
MARIN PUPIL TRANSPORTATION AGENCY**

**MINUTES
March 11, 2025**

BOARD MEMBERS PRESENT:

Megan Atkins (Larkspur-Corte Madera thru Zoom), Chris Carson (Ross Valley), Corbett Elsen (Tamalpais), Michael Ghebregziabher – 9:05 a.m. (Kentfield), Robert Marcucci (San Rafael Elementary & High School Districts) & Carol Slender (Ross).

BOARD MEMBERS ABSENT:

Chris Kim (Reed), Paula Rigney (Mill Valley) & Gina Murphy-Garrett (Sausalito–Marin City).

STAFF PRESENT:

Dennis Petri, Executive Director

GUESTS:

Josue Calvo-Perez, First Student San Rafael Location Manager
Taiwo Madison, San Rafael City Schools Director of Fiscal Services
Christina Posedel, San Rafael City Schools Accounting Manager

I. CALL TO ORDER (9:02 a.m.):

Chairperson Bob Marcucci called the Board of Directors meeting to order at 9:02 a.m. in the Board of Trustees Room at San Rafael City Schools District Office. 310 Nova Albion Way in San Rafael.

II. PUBLIC COMMENT: (9:02 a.m.)

There were no public comments.

III. ACTION SESSION

- 1. Review & Possible Action on the Agenda (9:03 a.m.):** – Members approved the Agenda as presented.
(M/Carol Slender, S/Corbett Elsen)

Vote by member:

Aye: Atkins, Carson, Elsen, Marcucci for SRES D, Marcucci for SRHSD, Slender
Nay: No members
Abstention: No members
Absent: Ghebregziabher, Kim, Murphy-Garrett, Rigney

- 2. Review and Possible Action on Proposed Budget & Bill Back Revisions (9:03 a.m.):** -- Director Petri reviewed the reductions made to the Budget and Bill Back figures. There were no questions from the Board.

Members approved the Revisions to the Budget & Bill Back figures as presented.
(M/Chris Carson, S/Carol Slender)

Vote by member:

Aye: Atkins, Carson, Elsen, Marcucci for SRES D, Marcucci for SRHSD, Slender
Nay: No members
Abstention: No members
Absent: Ghebregziabher, Kim, Murphy-Garrett, Rigney

- 3. Review and Possible Action on the Second Period Interim Report (9:05 a.m.):** -- Fiscal Agent Staff Member Chris Posedel said there were no other changes to the Second Interim Report or multi-year projections other than what was noted in Action Session 2 (above).

There were no questions from the Board, so Chairperson Marcucci asked for a Motion to approve the Second Period Interim Report as presented.

(M/Corbett Elsen, S/Carol Slender)

Vote by member:

Aye: Atkins, Carson, Elsen, Ghebregziabher, Marcucci for SRES D, Marcucci for SRHSD, Slender
Nay: No members
Abstention: No members
Absent: Kim, Murphy-Garrett, Rigney

Note: Board Treasurer Michael Ghebregziabher (Kentfield) joined the meeting as Action Session 3 was under review.

4. **Review and Possible Action on Addendum To Special Education School Bus Transportation Contract (9:06 a.m.):** -- Board members had concerns about this request from First Student to Article 4: Payment, Section C. After discussion of the topic no members were willing to make a Motion for Action for this item.

No Action Taken by the Board of Directors.

5. **Review and Possible Action on Increase to Rates Charged to Non-MPTA School Districts for Students Transported. Proposed Rate Hike is in consideration of the 40.5% cost increase for transportation due to the new transportation contract. Proposed rate hike for Non-MPTA School District Riders would be effective July 1, 2025 (9:13 a.m.)** -- Director Petri reviewed the background for costs to Non-MPTA school districts for transporting students to schools we already serve. Board members had questions on the suggested cost increases in relation to costs the member school districts pay per student. They felt the projected cost increases should be clarified and possibly increased above what was recommended.

Board members directed Petri to review the costs for MPTA member school districts verses Non-Member school districts and place this item on the next meeting agenda for consideration.

No Action Taken by the Board of Directors.

6. **Review and Possible Action on the 2025 / 2026 Meeting Schedule for the MPTA Board of Directors (9:21 a.m.):** -- Director Petri reviewed the draft 2025 / 2026 MPTA Meeting Schedule. Petri noted that he confirmed with our Fiscal Agents that the proposed dates allowed for ample time to complete all financial reports prior to their deadline.

Members approved the 2025 / 2026 MPTA meeting calendar as presented.

(M/Corbett Elsen, S/Chris Carson)

Vote by member:

Aye: Atkins, Carson, Elsen, Ghebregziabher, Marcucci for SRES, D,
Marcucci for SRHSD, Slender
Nay: No members
Abstention: No members
Absent: Kim, Murphy-Garrett, Rigney

IV. CONSENT AGENDA (9:25 a.m. to 9:26 a.m.):

CA-1. Possible Action on the Minutes of February 11, 2025 Board Meeting.

CA-2. Possible Action on the letter received from the Marin County Office of Education noting that they found No Audit Findings on the 2023-2024 Audit. Letter was dated February 18, 2025.

CA-3. Possible Action on the letter received from Nigro & Nigro, PC – our Audit firm. The letter discusses the “Government Auditing Standards” that they are held to when auditing the financial information for the MPTA. Letter was dated December 3, 2024.

CA-4. Possible Action on Financial Documents as follows:

a. Approve vendor warrants paid for the period of February 1, 2025 through February 28, 2025 in the amount of \$169,565.69.

CA-5. Acknowledge & Accept Monthly Student Count Tally Sheets as follows:

a. February 2025

CA-6. Acknowledge & Accept Spreadsheets of Students Listed by School of Attendance.

a. February 2025

Chairperson Marcucci introduced the Consent Agenda. There were no questions from the Board of Directors, so Chairperson Marcucci made a Motion to approve the Consent Agenda as presented. The Board approved the Consent Agenda as presented.

(M/Carol Slender, S/Corbett Elsen)

Vote by member:

Aye: Atkins, Carson, Elsen, Ghebregziabher, Marcucci for SRES, Marcucci for SRHSD, Slender

Nay: No members

Abstention: No members

Absent: Kim, Murphy-Garrett, Rigney

V. DISCUSSION / INFORMATION ITEMS

1. Time Certain – Transportation Issues & Discussion (9:27 a.m.): - This time is set aside for discussion with representative(s) of the Marin County Office of Education.

Note: Prior to the meeting, Stacey Tachiki – MCOE’s Director of Special Education - emailed Director Petri stating she did not have any new information to present to the Board of Directors. Therefore, she would not be in attendance.

2. Executive Director’s Report (9:27 a.m. to 9:28 a.m.):

a. Response to Board of Directors’ Request for Additional Information on School & College Legal Services Memo No. 03-2025: Director Petri quickly reviewed this information as had been sent to all Board Members previously.

b. Form 700: Director Petri asked all Board Members to submit an updated Form 700 as is required bi-yearly due to their position on the MPTA’s Board of Directors.

Petri noted the following documents were updated to keep the Board informed of the progress made for each topic:

c. Updated Information for the “Timeline for 3 Major Projects.”

d. Updated Information for the “Suggested Timeline for Recruitment of New Executive Director.”

3. Future agenda items requested by Board members.

Director Petri was directed to review the updated information discussed in Action Item #5 (above) and place this information on our next Agenda for consideration.

4. Reminder of next meeting date.

April 15, 2025

VI. CLOSED SESSION (9:29 a.m. to 9:58 a.m.)

1. Public Employee / Appointment (Govt. Code sec. 54957)
Title: Executive Director

VII. OPEN SESSION (9:58 a.m.)

1. Report of Reportable Closed Session Action, if any.

Chairperson Marcucci stated the Board reviewed applications received for the next Executive Director. They have selected four (4) candidates to proceed to the next step of the process.

VIII. ADJOURNMENT: 10:09 a.m.

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at dpetri@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.