

**JOINT POWERS AGREEMENT
MARIN PUPIL TRANSPORTATION AGENCY
BOARD OF DIRECTORS**

<https://marinpupiltransportationagency.org/>

**Tuesday, March 12, 2024
9:00 a.m.**

**San Rafael City Schools District Office
Board of Trustees Room – Second Floor
310 Nova Albion Way
San Rafael, CA 94903**

JPA Member Districts:

Kentfield School District, Larkspur–Corte Madera School District, Mill Valley School District, Reed Union School District, Ross School District, Ross Valley School District, San Rafael Elementary School District, San Rafael High School District, Sausalito-Marin City School District, Tamalpais Union High School District.

Accessibility:

If you require disability-related modifications or accommodation, including auxiliary aids or services, to access or participate in the meeting, please contact Dennis Petri, Executive Director at (415) 258-8511. You are encouraged to provide as much advance notice as possible to better enable the Marin Pupil Transportation Agency to meet your accessibility needs.

I. CALL TO ORDER

II. PUBLIC COMMENT

Members of the public may address the Board concerning matters within the jurisdiction of the Board for up to three (3) minutes.

III. ACTION SESSION (Pages 1 to 62)

- 1. Review and Possible Action on the Agenda.
(Pages 1 to 4)**
- 2. Review and Possible Action on Proposed Budget & Bill Back
Revisions: -- Approve revisions to the 2023 – 2024 budget & bill back
figures. *
(Pages 5 & 6)**
- 3. Review and Possible Action on the Second Period Interim Report: --
Approve 2023 – 2024 Second Period Interim Report. *
Note: Multi-Year Projections found on Page 8
(Pages 7 to 62)**

IV. CONSENT AGENDA (Pages 63 to 111)

- CA-1. Possible Action on the Minutes of December 12, 2023 Board Meeting.
(Pages 65 to 71)**
- CA-2. Possible Action on the letter received from Malia M. Cohen,
California State Controller. The letter discusses the “2022-2023 Local
Education Agencies Audit Advisory.” Letter was dated December 6,
2023. *
(Page 72)**
- CA 3. Possible Action on the letter received from the Marin County Office
of Education on a data breach that occurred at Keenan & Associates –
one of our vendors. Letter was dated December 20, 2023. *
(Pages 73 to 77)**
- CA 4. Possible Action on the letter received from the Marin County Office
of Education on the approval of the First Interim Budget Report.
Letter was dated January 16, 2024. *
(Pages 78 & 79)**
- CA 5. Possible Action on the letter received from Nigro & Nigro, PC – our
Audit firm. The letter discusses the “Government Auditing
Standards” that they are held to when auditing the financial
information for the MPTA. Letter was dated January 16, 2024. *
(Pages 80 & 81)**

CA 6. Possible Action on the letter received from the Marin County Office of Education noting that they found No Audit Findings on the 2022-2023 Audit. Letter was dated February 20, 2024. *
(Page 82)

CA-7. Possible Action on the following Legal Updates received from School & College Legal Services of California:
(Pages 83 to 91)

a. Subject matter: 2023 Organizational Meetings – Not an Election Year. Memo No. 09-2023. Memo dated December 7, 2023. *

b. Subject matter: Registry of Public Agencies. Memo No. 01-2024. Memo dated January 12, 2024. *

CA-8. Possible Action on Financial Documents as follows: *
(Pages 92 to 105)

a. Approve vendor warrants paid for the period of December 1, 2023 through December 31, 2023 in the amount of \$368,081.80. *

b. Approve vendor warrants paid for the period of January 1, 2024 through January 31, 2024 in the amount of \$24,136.90. *

c. Approve vendor warrants paid for the period of February 1, 2024 through February 29, 2024 in the amount of \$632,314.89. *

CA-9. Acknowledge & Accept Monthly Student Count Tally Sheets as follows: *
(Pages 106 to 108)

a. December 2023

b. January 2024

c. February 2024

CA-10. Acknowledge & Accept Spreadsheets of Students Listed by School of Attendance. *
(Pages 109 to 111)

a. December 2023

b. January 2024

c. February 2024

V. DISCUSSION / INFORMATION ITEMS (Pages 112 to 115)

1. Time Certain – 9:20 a.m.

Transportation Issues & Discussion * (Page 112)

Guests: Janelle Campbell, Assistant Superintendent of
Special Education
Marin County Office of Education
(Invited)

Stacey Tachiki, Director of Special Education
Marin County Office of Education
(Invited)

2. Executive Director's Report * (Pages 113 to 115)

a. A 1st Look at the 2024-2025 Proposed Budget & Bill Back Figures.

3. Future agenda items requested by Board members.

4. Reminder of next meeting date.

April 16, 2024

VI. ADJOURNMENT

* -- Items followed by attachment.

** -- Items to be distributed at meeting.

Scheduled meetings for the balance of the 2023 / 2024 school year:

April 16, 2024

May 14, 2024

June 4, 2024

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at dpetri@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.