

**AGENDA
JOINT POWERS AGREEMENT
MARIN PUPIL TRANSPORTATION AGENCY
BOARD OF DIRECTORS**

<https://marinpupiltransportationagency.org/>

**Tuesday, December 13, 2022
9:00 a.m.**

**San Rafael City Schools District Office
Board of Trustees Room – Second Floor
310 Nova Albion Way
San Rafael, CA 94903**

JPA Member Districts:

Kentfield School District, Larkspur-Corte Madera School District, Mill Valley School District, Reed Union School District, Ross School District, Ross Valley School District, San Rafael Elementary School District, San Rafael High School District, Sausalito-Marin City School District, Tamalpais Union High School District.

Accessibility:

If you require disability-related modifications or accommodation, including auxiliary aids or services, to access or participate in the meeting, please contact Dennis Petri, Executive Director at (415) 258-8511. You are encouraged to provide as much advance notice as possible to better enable the Marin Pupil Transportation Agency to meet your accessibility needs.

I. CALL TO ORDER

II. PUBLIC COMMENT

Members of the public may address the Board concerning matters within the jurisdiction of the Board for up to three (3) minutes.

III. ACTION SESSION

- 1. Review and Possible Action on the Agenda. (Pages 1 to 6)**
- 2. Review and Possible Action on the Audit of Financial Statements: --**
Approve audit by Nigro & Nigro, PC of financial statements for the year ended June 30, 2022. * **(Page 7 + Separate file)**
- 3. Review and Possible Action on Budget Revisions: --** Approve revisions to the 2022 – 2023 budget and bill back figures. * **(Pages 8 to 11)**
- 4. Review and Possible Action on the First Period Interim Report: --**
Approve 2022 – 2023 First Period Interim Report. * **(Pages 12 to 64)**

IV. CONSENT AGENDA (Pages 65 to 161)

Note: The Board of Directors action on all items appearing on the Consent Agenda is taken in one action, unless a Board member, MPTA staff member, or, during Public Comment, a member of the public requests that an item be pulled for discussion prior to approval of the Consent Agenda.

- CA-1. Possible Action on the Minutes of September 13, 2022 Board Meeting. (Pages 68 to 74)**
- CA-2. Possible Action on the letter received from the Marin County Office of Education on acceptance of the 2022 – 2023 Adopted Budget. * (Pages 75 to 77)**
- CA-3. Possible Action on the letter received from the Marin County Office of Education on acceptance of the 2021 – 2022 Unaudited Actuals. * (Pages 78 & 79)**
- CA-4. Possible Action on a legal update from Atkinson, Andelson, Loya, Ruud & Romo (received through MCOE's Business Department). The Update concerns AB 2449: "New Brown Act Rules for a Zoom-Friendly World." This information was dated September 16, 2022 * (Pages 80 to 83)**

CA-5. Possible Action on the Financial Documents as follows: *
(Pages 84 to 96)

- a. Approve vendor warrants paid for the period of September 1, 2022 through September 30, 2022 in the amount of \$209,545.41. ***
(Pages 84 to 87)
- b. Approve vendor warrants paid for the period of October 1, 2022 through October 31, 2022 in the amount of \$123,469.00. ***
(Pages 88 to 91)
- c. Approve vendor warrants paid for the period of November 1, 2022 through November 30, 2022 in the amount of \$669,651.18. ***
(Pages 92 to 96)

CA-6. Possible Action on the Reimbursement Information for member school districts as follows: * (Pages 97 to 105)

- a. August 2022 in the amount of \$376.20.**
- b. September 2022 in the amount of \$702.24.**
- c. October 2022 in the amount of \$672.98.**
- d. Potential Reimbursement Fund Totals to Date: \$2,257.21.**

CA-7. Possible Action on the Monthly Student Count Tally Sheets as follows: * (Pages 106 to 108)

- a. September 2022**
- b. October 2022**
- c. November 2022**

CA-8. Possible Action on the Students Listed by School of Attendance Information. * (Pages 109 to 111)

- a. September 2022**
- b. October 2022**
- c. November 2022**

CA-9. Possible Action on a later meeting date for our January 2023 meeting. Date is now January 24, 2023 (due to no meeting room availability on the original meeting date of January 17). (Page 112)

**CA-10. Possible Action on the following Legal Updates received from School
& College Legal Services of California:
(Pages 113 to 161)**

a. New Open Meeting Requirements – Effective January 1, 2023. Memo No. 20-2022. Memo dated September 30, 2022.

(Pages 113 & 114)

b. Juneteenth Added as Mandatory Holiday – Memo No. 21-2022. Memo dated September 30, 2022.

(Pages 115 & 116)

c. Mandatory Employee Trainings – Memo No. 22-2022. Memo dated September 30, 2022.

(Pages 117 to 125)

d. Expiration date for Supplemental Paid Sick Leave extended to December 31, 2022 (AB 152). Memo No. 23-2022. Memo dated October 4, 2022.

(Page 126)

e. Local Educational Agencies Must Soon Provide Ethics Training to “Local Agency Officials.” Memo No. 24-2022. Memo dated October 11, 2022.

(Pages 127 to 129)

f. 2022 Governing Board Elections and Organizational Meetings and Frequently Asked Questions. Memo No. 25-2022. Memo dated October 13, 2022.

(Pages 130 to 143)

g. Frequently Asked Questions Regarding Political Activities for Local Educational Agencies, Employees, and Candidates. Memo No. 26-2022. Memo dated October 20, 2022.

(Pages 144 to 153)

h. SB 1016 – Special Education: Eligibility: Fetal Alcohol Spectrum Disorder. Memo No. 27-2022. Memo dated October 24, 2022.

(Pages 154 & 155)

i. Updated Brown Act Virtual Meeting Requirements (AB 2449). Memo No. 28-2022. Memo dated November 8, 2022.

(Pages 156 to 161)

V. DISCUSSION / INFORMATION ITEMS (Pages 162 to 165)

1. Time Certain – 9:20 a.m.

Transportation Issues & Discussion * (Page 162)

Guests: Janelle Campbell, Assistant Superintendent of
Special Education
Marin County Office of Education
(Invited)

Stacey Tachiki, Director of Special Education
Marin County Office of Education
(Invited)

2. Executive Director's Report. * (Pages 163 to 165)

a. First Student's service to date report.

1. Driver wage scale as of October 10, 2022.

2. Nancy Klein, Attorney with School & College Legal Services of
California, to retire effective December 31, 2022.

3. Future agenda items requested by Board members.

4. Reminder of next meeting date.

January 24, 2023 **

VI. CLOSED SESSION

1. Public Employee Performance Evaluation (Govt. Code sec. 54957)
Title: Executive Director

2. Conference with Labor Negotiators (Govt. Code sec. 54957.6)
Unrepresented Employee: Executive Director
Agency Designated Representative: Michele Rollins,
Chairperson of the Board of Directors

3. Public Employment / Appointment (Govt. Code sec. 54957)
Title: Executive Director

VII. OPEN SESSION

- 1. Report of Reportable Closed Session Action, if any.**
- 2. Oral Recommendation Regarding Proposed Salary and/or Fringe Benefits (Executive Director)**
- 3. Discussion and Possible Approval of Employment Contract for Executive Director through June 30, 2025**

VIII. ADJOURNMENT

* -- Items followed by attachment.

** -- Items to be distributed at meeting.

Scheduled meetings for the balance of the 2022 / 2023 school year:

January 24, 2023 ** (Later date than original).

February 14, 2023

March 14, 2023

April 18, 2023

May 16, 2023

June 6, 2023

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at dpetri@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.