

**JOINT POWERS AGREEMENT
MARIN PUPIL TRANSPORTATION AGENCY
BOARD OF DIRECTORS**

<https://marinpupiltransportationagency.org/>

**Wednesday, April 21, 2021
8:15 a.m.**

**Marin Pupil Transportation Agency Office
38 Union Street
San Rafael, CA 94901**

Join Zoom Meeting

<https://us02web.zoom.us/j/86565163288?pwd=RGhrZFFLUWlVaXgzaVYxUHlyQnBwZz09>

Meeting ID: 865 6516 3288

Passcode: 057175

One tap mobile

+16699006833,,86565163288# US (San Jose)

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Dial by your location

+1 669 900 6833 US (San Jose)

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865 6516 3288

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JPA Member Districts:

Kentfield School District, Larkspur–Corte Madera School District, Mill Valley School District, Reed Union School District, Ross School District, Ross Valley School District, San Rafael Elementary School District, San Rafael High School District, Sausalito-Marín City School District, Tamalpais Union High School District.

Accessibility:

If you require disability-related modifications or accommodation, including auxiliary aids or services, to access or participate in the meeting, please contact Dennis Petri, Executive Director at (415) 258-8511. You are encouraged to provide as much advance notice as possible to better enable the Marin Pupil Transportation Agency to meet your accessibility needs.

I. CALL TO ORDER

II. PUBLIC COMMENT

Members of the public may address the Board concerning matters within the jurisdiction of the Board for up to three (3) minutes.

III. ACTION SESSION

- 1. Review and Possible Action on the Agenda. (Pages 1 to 5)**
- 2. Review and Possible Action to fill one (1) open position for the MPTA Board of Directors Officers for the balance of the 2020 - 2021 school year: – Position open is Treasurer. * (Page 6)**
- 3. Review and Possible Action on a letter of agreement with School & College Legal Services of California for the MPTA to remain as a “billable client” for purposes of legal advice and legal service needs. * (Pages 7 to 9)**

IV. CONSENT AGENDA (Pages 10 to 60)

Note: The Board of Directors action on all items appearing on the Consent Agenda is taken in one action, unless a Board member, MPTA staff member, or, during Public Comment, a member of the public requests that an item be pulled for discussion prior to approval of the Consent Agenda.

CA-1. Acknowledge & Accept the Minutes of March 10, 2021 Board Meeting. *
(Pages 12 to 16)

CA-2. Acknowledge & Accept a letter from the Marin County Office of Education approving the MPTA's First Interim Reporting Period Report. *
(Pages 17 to 20)

CA-3. Acknowledge & Accept letter from Nigro & Nigro, PC detailing any "Significant Audit Matters" encountered during the fiscal year 2019-2020 audit reporting period. Letter dated December 11, 2020. *
(Pages 21 & 22)

CA-4. Acknowledge & Accept letter from Nigro & Nigro, PC detailing their responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards. Letter dated February 4, 2021. *
(Pages 23 & 24)

CA-5. Acknowledge & Accept Financial Documents as follows: *
(Pages 25 to 41)

a. Approve vendor warrants paid for the period of December 1, 2020 through December 31, 2020 in the amount of \$205,359.39. *
(Pages 25 to 28)

b. Approve vendor warrants paid for the period of January 1, 2021 through January 31, 2021 in the amount of \$203,841.16. *
(Pages 29 to 31)

c. Approve vendor warrants paid for the period of February 1, 2021 through February 29, 2021 in the amount of \$240,377.98. *
(Pages 32 to 36)

d. Approve vendor warrants paid for the period of March 1, 2021 through March 31, 2021 in the amount of \$217,082.50. *
(Pages 37 to 41)

CA-6. Acknowledge & Accept Potential Reimbursement Information for member school districts as follows: * (Pages 42 to 52)

a. December 2020 in the amount of \$543.40.

b. January 2021 in the amount of \$683.43.

c. February 2021 in the amount of \$570.57.

d. March 2021 in the amount of \$861.08.

e. Potential Reimbursement Fund Totals to Date: \$4,218.53.

CA-7. Acknowledge & Accept Monthly Student Count Tally Sheets as follows: *
(Pages 53 to 56)

- a. December 2020
- b. January 2021
- c. February 2021
- d. March 2021

CA-8. Acknowledge & Accept Spreadsheets of Students Listed by School of Attendance. * (Pages 57 to 60)

- a. December 2020
- b. January 2021
- c. February 2021
- d. March 2021

V. DISCUSSION / INFORMATION ITEMS (Pages 61 to 72)

1. Time Certain – 8:30 a.m.

Transportation Issues & Discussion * (Page 61)

Guests: Janelle Campbell, Assistant Superintendent of
Special Education
Marin County Office of Education
(Invited)

Kristi Dahlstrom, Director of Special Education
Marin County Office of Education
(Invited)

2. Salary Survey for Executive Director's Position: Review salary survey conducted as part of the Executive Director's contract renewal process. * (Pages 62 to 64)

3. Executive Director's Report. * (Pages 65 to 71)

- a. MPTA Meeting Schedule for 2021 / 2022. *
- b. Workshop attended: Brown Act, Ethics, and Conflicts of Interest. *
- c. First Student Organizational Announcement. *
- d. Article: First Student enters Bus Electrification Agreement. *

4. **Standing Item: Discussion on California Senate Bill 328 concerning school start times for Middle School & High School programs. ***
(Page 72)
5. **Future agenda items requested by Board members.**
6. **Reminder of next meeting date.**
May 19, 2021

VI. ADJOURNMENT

* -- Items followed by attachment.

** -- Items to be distributed at meeting.

Scheduled meetings for the balance of the 2020 / 2021 school year:

May 19, 2021

June 9, 2021

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at dpetri@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.