

**AGENDA
JOINT POWERS AGREEMENT
MARIN PUPIL TRANSPORTATION AGENCY
BOARD OF DIRECTORS**

<https://marinpupiltransportationagency.org/>

**Tuesday, September 13, 2022
9:00 a.m.**

**San Rafael City Schools District Office
Board of Trustees Room – Second Floor
310 Nova Albion Way
San Rafael, CA 94903**

JPA Member Districts:

Kentfield School District, Larkspur–Corte Madera School District, Mill Valley School District, Reed Union School District, Ross School District, Ross Valley School District, San Rafael Elementary School District, San Rafael High School District, Sausalito-Marin City School District, Tamalpais Union High School District.

Accessibility:

If you require disability-related modifications or accommodation, including auxiliary aids or services, to access or participate in the meeting, please contact Dennis Petri, Executive Director at (415) 258-8511. You are encouraged to provide as much advance notice as possible to better enable the Marin Pupil Transportation Agency to meet your accessibility needs.

I. CALL TO ORDER

II. PUBLIC COMMENT

Members of the public may address the Board concerning matters within the jurisdiction of the Board for up to three (3) minutes.

III. ACTION SESSION

- 1. Review and Possible Action on the Agenda.
(Pages 1 to 5)**
- 2. Review and Possible Action on the 2021 – 2022 Bill Back Rebate to Member School Districts: -- Possible Action on the total rebate of \$240,185 to member school districts. ***
(Pages 6 to 10)
 - a. Final Figures for 2021 – 2022 Budget.
 - b. Final Figures for 2021 – 2022 Bill Back Worksheet.
 - c. Updated **2022 – 2023** Budget figures.
 - d. Updated **2022 – 2023** Bill Back figures.
- 3. Review and Possible Action on the Certification for Financial Reports for 2021 – 2022 (Unaudited Actuals). ***
(Pages 11 to 39)
- 4. Review and Possible Action on the Second Amendment to the Special Education School Bus Transportation Contract (Contract No. 2014-1) Between the Marin Pupil Transportation Agency and First Student, Inc. ***
(Pages 40 to 43)

IV. CONSENT AGENDA (Pages 44 to 104)

Note: The Board of Directors action on all items appearing on the Consent Agenda is taken in one action, unless a Board member, MPTA staff member, or, during Public Comment, a member of the public requests that an item be pulled for discussion prior to approval of the Consent Agenda.

- CA-1. Possible Action on the Minutes of the June 8, 2022, Board Meeting. ***
(Pages 46 to 53)
- CA-2. Possible Action on the Minutes of the July 26, 2022, Special Board Meeting. ***
(Pages 54 & 55)
- CA-3. Possible Action on the Minutes of the August 4, 2022, Special Board Meeting. ***
(Pages 56 to 58)

CA-4. Possible Action on an Agreement for Legal Services with Fagen, Friedman & Fulfrost LLC. This Agreement was received August 15, 2022. *
(Pages 59 to 62)

CA-5. Possible Action on the Financial Documents as follows: *
(Pages 63 to 81)

- a. Possible Action on the vendor warrants paid for the period of June 1, 2022, through June 30, 2022, in the amount of \$572,810.42. ***
(Pages 63 to 70)
- b. Possible Action on the vendor warrants paid for the period of July 1, 2022, through July 31, 2022, in the amount of \$104,684.71. ***
(Pages 71 & 72)
- c. Possible Action on the vendor warrants paid for the period of August 1, 2022, through August 31, 2022, in the amount of \$382,189.21. ***
(Pages 73 to 79)
- d. Possible Action on the Purchase Orders for Fiscal Year 2022 – 2023. ***
(Pages 80 & 81)

CA-6. Possible Action on Potential Reimbursement Information for member school districts as follows: *
(Pages 82 to 95)

- a. May 2022 in the amount of \$551.76**
- b. June 2022 – Regular School Year – in the amount of \$188.10.**
- c. June 2022 – Extended School Year – in the amount of \$403.37.**
- d. Potential Reimbursement Fund Totals for 2021 - 2022: \$6,246.98.**
- e. July 2022 – Extended School Year – in the amount of \$505.78.**
- f. Potential Reimbursement Fund Totals to date for 2022 - 2023: \$505.78.**

CA-7. Possible Action on the Monthly Student Count Tally Sheets as follows: *
(Pages 96 to 98)

- a. June 2022 (Regular & Extended School Year)**
- b. July 2022 (Extended School Year)**
- c. August 2022**

CA-8. Possible Action on the Spreadsheets of Students Listed by School of Attendance. *
(Pages 99 to 102)

- a. June 2022
- b. June 2022 (Extended School Year)
- c. July 2022 (Extended School Year)
- d. August 2022

CA-9. Possible Action on the letter received from the office of Betty T. Yee, California State Controller. This letter covers the launch of a new web-based application for their Data Exchange Portal. *
(Pages 103 & 104)

V. DISCUSSION / INFORMATION ITEMS (Pages 105 to 107)

1. Time Certain – 8:30 a.m.

Transportation Issues & Discussion * (Page 105)

Guests: Janelle Campbell, Assistant Superintendent of
Special Education
Marin County Office of Education
(Invited)

Stacey Tachiki, Director of Special Education
Marin County Office of Education
(Invited)

2. Executive Director's Report. * (Pages 106 & 107)

- a. General Information on the 2022 Extended School Year (ESY) operations.
- b. MPTA School Bus Routes for 2022/2023: Status of service to date.
- c. Revised Meeting Calendar for the 2022/2023 school year. *

3. Future agenda items requested by Board members.

4. Reminder of next meeting date.
October 11, 2022

VI. ADJOURNMENT

- * -- Items followed by attachment.
- ** -- Items to be distributed at meeting.

Scheduled meetings for the balance of the 2022 / 2023 school year:

October 11, 2022
November 15, 2022
December 13, 2022
January 17, 2023
February 14, 2023
March 14, 2023
April 18, 2023
May 16, 2023
June 6, 2023

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at dpetri@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.