

**JOINT POWERS AGREEMENT  
MARIN PUPIL TRANSPORTATION AGENCY  
BOARD OF DIRECTORS**

<https://marinpupiltransportationagency.org/>

**Meeting Location & Time:**

**AGENDA**

**January 15, 2020**

**8:15 a.m.**

**Marin County Office of Education**

**Board Room**

**1111 Las Gallinas Avenue, San Rafael, California**

**JPA Member Districts:**

Kentfield School District, Larkspur-Corte Madera School District, Mill Valley School District, Reed Union School District, Ross School District, Ross Valley School District, San Rafael Elementary School District, San Rafael High School District, Sausalito-Marín City School District, Tamalpais Union High School District.

**Accessibility:**

**If you require disability-related modifications or accommodation, including auxiliary aids or services, to access or participate in the meeting, please contact Dennis Petri, Executive Director at (415) 258-8511. You are encouraged to provide as much advance notice as possible to better enable the Marin Pupil Transportation Agency to meet your accessibility needs.**

**Note:** The audience may participate in each section of the agenda as follows: The Chairperson will introduce each item, the staff will review the item for the Board, comments will be accepted from the public, Directors will discuss, and then as appropriate, the Board will take action.

**CALL TO ORDER**

The Chairperson will call the meeting to order. (Time: \_\_\_\_\_)

**ACTION SESSION**

1. **Approval of Agenda. (Time: \_\_\_\_\_) (Pages 1 to 5) [VOTE]**

**Vote by member:**

**Aye:**

**Nay:**

**Abstention:**

**Absent:**

2. **Approve Updated Financial Spreadsheets:** Approve changes to 2019 – 2020 Budget & Bill Back figures as a result of December 2019 student counts. \*  
(Time: \_\_\_\_\_) (Pages 6 to 10) **[VOTE]**
- a. **Updated Budget for 2019 – 2020. (Page 7)**
  - b. **Updated Bill Back figures for 2019 – 2020 (with current student rider counts). (Page 8)**
  - c. **2019 – 2020 Budget Analysis Data Sheet. (Pages 9 & 10)**  
**Vote by member:**  
**Aye:**  
**Nay:**  
**Abstention:**  
**Absent:**
3. **Discussion and Action on the Transportation Contract Extension with First Student, Inc.:** This is a carry-over item from the December 11, 2019 meeting. New information and cost increase justification has been submitted by First Student.  
(Pages 11 to 34)  
**Vote by member:**  
**Aye:**  
**Nay:**  
**Abstention:**  
**Absent:**
4. **Biyearly Review and Approval of the Conflict of Interest Code (MPTA Policy 2019-03):** The Conflict of Interest Code must be reviewed and updated or approved as is every other year. January 2020 is the first year for this review.  
(Pages 35 to 39)  
**Vote by member:**  
**Aye:**  
**Nay:**  
**Abstention:**  
**Absent:**

**CONSENT AGENDA (Pages 40 to 61) [VOTE]**

**Note:** All items appearing on the Consent Agenda are approved in one action by the Board of Directors. Board members, staff, or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.

**Approval Items:**

**CA-1. Approve Minutes of December 11, 2019 Board Meeting. \* (Pages 41 to 56)**

**CA-2. Approve Financial Documents as follows: \* (Pages 57 to 59)**

- a. Vendor Warrant Expenses for December 2019.**
- b. Warrant registers (Backup data for December). 2 Sheets attached.**

**Acknowledge & Accept Items:**

**CA-3. Acknowledge & Accept the Monthly Student Count Tally Sheet – inclusive through December 2019. \* (Page 60)**

**CA-4. Acknowledge & Accept Spreadsheet of Students Listed by School of Attendance for December 2019: \* (Page 61)**

**Consent Agenda Approval (Time : \_\_\_\_\_) [VOTE]**

**Vote by member:**

**Aye:**

**Nay:**

**Abstention:**

**Absent:**

**Time Certain – 8:30 a.m. [INFORMATIONAL ITEM]**

**Transportation Issues & Discussion \* (Page 62)**

Guests: Jon Lenz, SELPA Director  
Marin County Office of Education  
(Invited)

Janelle Campbell, co-Director of Special Education  
Marin County Office of Education  
(Invited)

Kristi Dahlstrom, co-Director of Special Education  
Marin County Office of Education  
(Invited)

**CLOSED SESSION (Pages 63 to 89)**

1. Public employee performance evaluation (Title: Executive Director) and conference with labor negotiators (Unrepresented employee: Executive Director) pursuant to Government Codes 54957 & 54957.6. \* **(Page 63)**
2. Performance Evaluation for Executive Director (July 1, 2018 through June 30, 2019). \*\* **(Pages 64 to 66)**
3. Current contract for Executive Director (approved on February 14, 2018). \* **(Pages 67 to 71)**
4. Executive Director's Contract (including proposed revisions). \* **(Pages 72 to 77)**
5. Contract Revisions for Executive Director Approval form. \* **(Pages 78 & 79)**
6. Salary Survey. \* **(Pages 80 to 89)**

**Reporting Out of Closed Session**

**Action taken – if any: (Time: \_\_\_\_\_)**

**Aye:**

**Nay:**

**Abstention:**

**Absent:**

**DISCUSSION SESSION (Pages 90 to 96)**

**[ALL ITEMS BELOW ARE INFORMATIONAL ITEMS]**

1. **Ongoing: Discussion on California Senate Bill 328 concerning school start times for Middle School & High School programs. A copy of the Senate Bill is attached for your reference. (Pages 90 to 92)**
2. **First look at the proposed 2020 – 2021 Budget & Bill Back Spreadsheets. \***  
(Pages 93 to 96)
  - a. **Initial proposed budget for 2020 – 2021. (Page 94)**
  - b. **Initial proposed bill back figures for 2020 – 2021. (Page 95)**
  - c. **Comparison Chart for Bill Back Projections 2019-2020 vs 2020-2021. (Page 96)**
3. **Future agenda items requested by Board members.**
4. **Discuss other business.**
5. **Set next meeting.**  
February 12, 2020

**ADJOURNMENT (Time : \_\_\_\_\_)**

\* -- Items followed by attachment.

\*\* -- Items to be distributed at meeting.

**Scheduled meetings for the remainder of the 2019 – 2020 school year:**

**February 12, 2020**

**March 18, 2020**

**April 22, 2020**

**May 20, 2020**

**June 10, 2020**