

**AGENDA
JOINT POWERS AGREEMENT
MARIN PUPIL TRANSPORTATION AGENCY
BOARD OF DIRECTORS**

<https://marinpupiltransportationagency.org/>

Friday, September 15, 2023

9:00 a.m.

**San Rafael City Schools District Office
Board of Trustees Room – Second Floor
310 Nova Albion Way
San Rafael, CA 94903**

JPA Member Districts:

Kentfield School District, Larkspur–Corte Madera School District, Mill Valley School District, Reed Union School District, Ross School District, Ross Valley School District, San Rafael Elementary School District, San Rafael High School District, Sausalito-Marin City School District, Tamalpais Union High School District.

Accessibility:

If you require disability-related modifications or accommodation, including auxiliary aids or services, to access or participate in the meeting, please contact Dennis Petri, Executive Director at (415) 258-8511. You are encouraged to provide as much advance notice as possible to better enable the Marin Pupil Transportation Agency to meet your accessibility needs.

I. CALL TO ORDER

II. PUBLIC COMMENT

Members of the public may address the Board concerning matters within the jurisdiction of the Board for up to three (3) minutes.

III. ACTION SESSION

- 1. Review and Possible Action on the Agenda.**
(Pages 1 to 5)
- 2. Review and Possible Action on the 2022 – 2023 Bill Back Rebate to Member School Districts:** -- Expenses for the 2022 – 2023 school year exceeded revenues by \$3,424.17. The overage will be covered by our reserve funds.
(Pages 6 to 10)
 - a.** Final Figures for 2022 – 2023 Budget.
 - b.** Final Figures for 2022 – 2023 Bill Back Worksheet.
 - c.** Updated 2023 – 2024 Budget figures.
 - d.** Updated 2023 – 2024 Bill Back figures.
- 3. Review and Possible Action on the Certification for Financial Reports for 2022 – 2023 (Unaudited Actuals). ***
(Pages 11 to 38)

IV. CONSENT AGENDA (Pages 39 to 93)

Note: The Board of Directors action on all items appearing on the Consent Agenda is taken in one action, unless a Board member, MPTA staff member, or, during Public Comment, a member of the public requests that an item be pulled for discussion prior to approval of the Consent Agenda.

CA-1. Possible Action on the Minutes of the June 6, 2023, Board Meeting. *
(Pages 41 to 48)

CA-2. Possible Action on the Financial Documents as follows: *
(Pages 49 to 69)

- a.** Possible Action on the vendor warrants paid for the period of June 1, 2023, through June 30, 2023, in the amount of \$743,992.56. *
(Pages 49 to 56)
- b.** Possible Action on the vendor warrants paid for the period of July 1, 2023, through July 31, 2023, in the amount of \$203,610.41. *
(Pages 57 to 60)
- c.** Possible Action on the vendor warrants paid for the period of August 1, 2023, through August 31, 2023, in the amount of \$209,365.87. *
(Pages 61 to 66)
- d.** Possible Action on the Purchase Orders for Fiscal Year 2023 – 2024. *
(Pages 67 to 69)

CA-3. Possible Action on Potential Reimbursement Information for member school districts as follows: *
(Pages 70 to 78)

- a. May 2023 in the amount of **\$735.68.**
- b. June 2023 – Regular School Year – in the amount of **\$236.17.**
- c. June 2023 – Extended School Year – in the amount of **\$455.62.**
- d. Potential Reimbursement Fund Totals for 2022 - 2023: **\$7,005.69.**

CA-4. Possible Action on the Monthly Student Count Tally Sheets as follows: *
(Pages 79 & 80)

- a. June 2023 (Regular & Extended School Year)
- b. July 2023 (Extended School Year)
- c. August 2023

CA-5. Possible Action on the Spreadsheets of Students Listed by School of Attendance. *
(Pages 81 to 84)

- a. June 2023
- b. June 2023 (Extended School Year)
- c. July 2023 (Extended School Year)
- d. August 2023

CA-6. Acknowledge & Accept a Public Information request from Transparent California received on July 5, 2023. This agency is requesting a copy of the MPTA's Employee Compensation Report for the 2021/2022 fiscal year. *
(Pages 85 to 89)

CA-7. Acknowledge & Accept a Public Information request from Freedom Foundation received on July 15, 2023. This agency is requesting a record of all employees working for the MPTA. *
(Pages 90 to 93)

V. DISCUSSION / INFORMATION ITEMS (Pages 94 to 105)

1. Time Certain – 9:20 a.m.

Transportation Issues & Discussion * (Page 94)

Guests: Janelle Campbell, Assistant Superintendent of
Special Education
Marin County Office of Education
(Invited)

Stacey Tachiki, Director of Special Education
Marin County Office of Education
(Invited)

2. Executive Director's Report. * (Pages 95 to 105)

a. General Information on the 2023 Extended School Year (ESY) operations.

b. MPTA School Bus Routes for 2023/2024: Status of service to date.

c. FIRSTalt Information:

1. General Information Sheet. *

2. Customer FAQ Topics. *

3. Introductory Letter to Parents (English). *

4. Introductory Letter to Parents (Spanish). *

d. Revised Meeting Calendar for the 2023/2024 school year. *

3. Future agenda items requested by Board members.

4. Reminder of next meeting date.

October 17, 2023

VI. ADJOURNMENT

* -- Items followed by attachment.

** -- Items to be distributed at meeting.

Scheduled meetings for the balance of the 2023 / 2024 school year:

October 17, 2023
November 14, 2023
December 12, 2023
January 23, 2024
February 13, 2024
March 12, 2024
April 16, 2024
May 14, 2024
June 4, 2024

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at dpetri@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.