

**AGENDA
JOINT POWERS AGREEMENT
MARIN PUPIL TRANSPORTATION AGENCY
BOARD OF DIRECTORS**

<https://marinpupiltransportationagency.org/>

**Wednesday, December 15, 2021
8:15 a.m.**

To participate by Zoom Video Conference:

Join Zoom Meeting

<https://us02web.zoom.us/j/84001898719?pwd=UIVybURuM3l4QjE3ZU0yaDIwZFozQT09>

**Meeting ID: 840 0189 8719
Passcode: 337137**

One tap mobile:

**+16699006833,,84001898719# US (San Jose)
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Dial by your location:

**+1 669 900 6833 US (San Jose)
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+1 253 215 8782 US (Tacoma)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)**

Meeting ID: 840 0189 8719

Find your local number: <https://us02web.zoom.us/j/keAbqk6vhV>

JPA Member Districts:

Kentfield School District, Larkspur–Corte Madera School District, Mill Valley School District, Reed Union School District, Ross School District, Ross Valley School District, San Rafael Elementary School District, San Rafael High School District, Sausalito-Marín City School District, Tamalpais Union High School District.

Accessibility:

If you require disability-related modifications or accommodation, including auxiliary aids or services, to access or participate in the meeting, please contact Dennis Petri, Executive Director at (415) 258-8511. You are encouraged to provide as much advance notice as possible to better enable the Marin Pupil Transportation Agency to meet your accessibility needs.

I. CALL TO ORDER

II. PUBLIC COMMENT

Members of the public may address the Board concerning matters within the jurisdiction of the Board for up to three (3) minutes.

III. ACTION SESSION

- 1. Review and Possible Action on the Agenda. (Pages 1 to 5)**
- 2. Review and Possible Action on the Audit of Financial Statements: --**
Approve audit by Nigro & Nigro, PC of financial statements for the year ended June 30, 2021. * **(Page 6 + Separate file)**
- 3. Review and Possible Action on Budget Revisions: --** Approve revisions to the 2021 – 2022 budget and bill back figures. * **(Pages 7 to 12)**
- 4. Review and Possible Action on the First Period Interim Report: --**
Approve 2021 – 2022 First Period Interim Report. * **(Pages 13 to 60)**

IV. CONSENT AGENDA (Pages 61 to 117)

Note: The Board of Directors action on all items appearing on the Consent Agenda is taken in one action, unless a Board member, MPTA staff member, or, during Public Comment, a member of the public requests that an item be pulled for discussion prior to approval of the Consent Agenda.

- CA-1. Acknowledge & Accept the Minutes of September 15, 2021 Board Meeting. ***
(Pages 63 to 70)
- CA-2. Acknowledge & Accept letter received from the Marin County Office of Education on acceptance of the 2021 – 2022 Adopted Budget. ***
(Pages 71 to 73)
- CA-3. Acknowledge & Accept letter received from the Marin County Office of Education on acceptance of the 2020 – 2021 Unaudited Actuals. ***
(Pages 74 & 75)
- CA-4. Acknowledge & Accept a legal update from School & College Legal Services of California. The Update concerns “Governor Newsom’s Announcement of COVID-19 Vaccine Mandate. Memo No.31-2021.” This information was dated October 5, 2021. * (Pages 76 to 77)**
- CA-5. Acknowledge & Accept a Request for Verification of an audit sample for First Student’s invoice 11741140 of July 7, 2021. This request was dated October 11, 2021. * (Pages 78 to 82)**
- CA-6. Acknowledge & Accept a Property Appraisal Report from AssetWorks. This appraisal is for the MPTA’s insurable values and property loss. The appraisal is for \$16,300.00. This information was dated October 25, 2021. * (Pages 83 to 88)**
- CA-7. Acknowledge & Accept Financial Documents as follows: ***
(Pages 89 to 102)
 - a. Approve vendor warrants paid for the period of September 1, 2021 through September 30, 2021 in the amount of \$230,756.03. ***
(Pages 89 to 93)
 - b. Approve vendor warrants paid for the period of October 1, 2021 through October 31, 2021 in the amount of \$370,855.57. ***
(Pages 94 to 98)
 - c. Approve vendor warrants paid for the period of November 1, 2021 through November 30, 2021 in the amount of \$302,341.94. ***
(Pages 99 to 102)

CA-8. Acknowledge & Accept Potential Reimbursement Information for member school districts as follows: * (Pages 103 to 111)

- a. September 2021 in the amount of \$614.46.
- b. October 2021 in the amount of \$601.92.
- c. November 2021 in the amount of \$486.97.
- d. Potential Reimbursement Fund Totals to Date: \$2,625.03.

CA-9. Acknowledge & Accept Monthly Student Count Tally Sheets as follows: * (Pages 112 to 114)

- a. September 2021
- b. October 2021
- c. November 2021

CA-10. Acknowledge & Accept Spreadsheets of Students Listed by School of Attendance. * (Pages 115 to 117)

- a. September 2021
- b. October 2021
- c. November 2021

V. DISCUSSION / INFORMATION ITEMS (Pages 118 to 120)

1. Time Certain – 8:30 a.m.

Transportation Issues & Discussion * (Page 118)

Guests: Janelle Campbell, Assistant Superintendent of
Special Education
Marin County Office of Education
(Invited)

Kristi Dahlstrom, Director of Special Education
Marin County Office of Education
(Invited)

2. Executive Director's Report. * (Pages 119 & 120)

- a. Status of transportation service to date.

3. Future agenda items requested by Board members.

4. Reminder of next meeting date.

January 12 or 19, 2021

VI. ADJOURNMENT

- * -- Items followed by attachment.
- ** -- Items to be distributed at meeting.

Scheduled meetings for the balance of the 2021 / 2022 school year:

January 12, 2022, or January 19, 2022 **
(possible conflict with the Governor's Budget Workshop)**
February 9, 2022
March 9, 2022
April 20, 2022
May 18, 2022
June 8, 2022

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at dpetri@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.