



**AGENDA  
JOINT POWERS AGREEMENT  
MARIN PUPIL TRANSPORTATION AGENCY  
BOARD OF DIRECTORS**

**<https://marinpupiltransportationagency.org/>**

**Tuesday, December 13, 2022  
9:00 a.m.**

**San Rafael City Schools District Office  
Board of Trustees Room – Second Floor  
310 Nova Albion Way  
San Rafael, CA 94903**

**JPA Member Districts:**

Kentfield School District, Larkspur–Corte Madera School District, Mill Valley School District, Reed Union School District, Ross School District, Ross Valley School District, San Rafael Elementary School District, San Rafael High School District, Sausalito–Marin City School District, Tamalpais Union High School District.

**Accessibility:**

**If you require disability-related modifications or accommodation, including auxiliary aids or services, to access or participate in the meeting, please contact Dennis Petri, Executive Director at (415) 258-8511. You are encouraged to provide as much advance notice as possible to better enable the Marin Pupil Transportation Agency to meet your accessibility needs.**

**I. CALL TO ORDER**

**II. PUBLIC COMMENT**

Members of the public may address the Board concerning matters within the jurisdiction of the Board for up to three (3) minutes.

**III. ACTION SESSION**

- 1. Review and Possible Action on the Agenda.**
- 2. Review and Possible Action on the Audit of Financial Statements: --**  
Approve audit by Nigro & Nigro, PC of financial statements for the year ended June 30, 2022.
- 3. Review and Possible Action on Budget Revisions: --** Approve revisions to the 2022 – 2023 budget and bill back figures.
- 4. Review and Possible Action on the First Period Interim Report: --**  
Approve 2022 – 2023 First Period Interim Report.

**IV. CONSENT AGENDA**

**Note:** The Board of Directors action on all items appearing on the Consent Agenda is taken in one action, unless a Board member, MPTA staff member, or, during Public Comment, a member of the public requests that an item be pulled for discussion prior to approval of the Consent Agenda.

**CA-1. Possible Action on the Minutes of September 13, 2022 Board Meeting.**

**CA-2. Possible Action on the letter received from the Marin County Office of Education on acceptance of the 2022 – 2023 Adopted Budget.**

**CA-3. Possible Action on the letter received from the Marin County Office of Education on acceptance of the 2021 – 2022 Unaudited Actuals.**

**CA-4. Possible Action on a legal update from Atkinson, Andelson, Loya, Ruud & Romo (received through MCOE’s Business Department). The Update concerns AB 2449: “New Brown Act Rules for a Zoom-Friendly World.” This information was dated September 16, 2022**

**CA-5. Possible Action on the Financial Documents as follows:**

- a. Approve vendor warrants paid for the period of September 1, 2022 through September 30, 2022 in the amount of \$209,545.41.**
- b. Approve vendor warrants paid for the period of October 1, 2022 through October 31, 2022 in the amount of \$123,469.00.**
- c. Approve vendor warrants paid for the period of November 1, 2022 through November 30, 2022 in the amount of \$669,651.18.**



**CA-6. Possible Action on the Reimbursement Information for member school districts as follows:**

- a. August 2022 in the amount of **\$376.20.**
- b. September 2022 in the amount of **\$702.24.**
- c. October 2022 in the amount of **\$672.98.**
- d. Potential Reimbursement Fund Totals to Date: **\$2,257.21.**

**CA-7. Possible Action on the Monthly Student Count Tally Sheets as follows:**

- a. September 2022
- b. October 2022
- c. November 2022

**CA-8. Possible Action on the Students Listed by School of Attendance Information.**

- a. September 2022
- b. October 2022
- c. November 2022

**CA-9. Possible Action on a later meeting date for our January 2023 meeting. Date is now January 24, 2023 (due to no meeting room availability on the original meeting date of January 17).**

**CA-10. Possible Action on the following Legal Updates received from School & College Legal Services of California:**

- a. New Open Meeting Requirements – Effective January 1, 2023. Memo No. 20-2022. Memo dated September 30, 2022.
- b. Juneteenth Added as Mandatory Holiday – Memo No. 21-2022. Memo dated September 30, 2022.
- c. Mandatory Employee Trainings – Memo No. 22-2022. Memo dated September 30, 2022.
- d. Expiration date for Supplemental Paid Sick Leave extended to December 31, 2022 (AB 152). Memo No. 23-2022. Memo dated October 4, 2022.
- e. Local Educational Agencies Must Soon Provide Ethics Training to “Local Agency Officials.” Memo No. 24-2022. Memo dated October 11, 2022.
- f. 2022 Governing Board Elections and Organizational Meetings and Frequently Asked Questions. Memo No. 25-2022. Memo dated October 13, 2022.
- g. Frequently Asked Questions Regarding Political Activities for Local Educational Agencies, Employees, and Candidates. Memo No. 26-2022. Memo dated October 20, 2022.

**Continued:**

**CA-10. Possible Action on the following Legal Updates received from School & College Legal Services of California:**

- h. SB 1016 – Special Education: Eligibility: Fetal Alcohol Spectrum Disorder. Memo No. 27-2022. Memo dated October 24, 2022.
- i. Updated Brown Act Virtual Meeting Requirements (AB 2449). Memo No. 28-2022. Memo dated November 8, 2022.

**V. DISCUSSION / INFORMATION ITEMS**

**1. Time Certain – 9:20 a.m.**

**Transportation Issues & Discussion**

Guests: Janelle Campbell, Assistant Superintendent of  
Special Education  
Marin County Office of Education  
(Invited)

Stacey Tachiki, Director of Special Education  
Marin County Office of Education  
(Invited)

**2. Executive Director’s Report.**

**a. First Student’s service to date report.**

- 1. Driver wage scale as of October 10, 2022.
- 2. Nancy Klein, Attorney with School & College Legal Services of California, to retire effective December 31, 2022.

**3. Future agenda items requested by Board members.**

**4. Reminder of next meeting date.**

January 24, 2023 \*\*



**VI. CLOSED SESSION**

1. Public Employee Performance Evaluation (Govt. Code sec. 54957)  
Title: Executive Director
2. Conference with Labor Negotiators (Govt. Code sec. 54957.6)  
Unrepresented Employee: Executive Director  
Agency Designated Representative: Michele Rollins,  
Chairperson of the Board of Directors
3. Public Employment / Appointment (Govt. Code sec. 54957)  
Title: Executive Director

**VII. OPEN SESSION**

1. **Report of Reportable Closed Session Action, if any.**
2. **Oral Recommendation Regarding Proposed Salary and/or Fringe Benefits (Executive Director)**
3. **Discussion and Possible Approval of Employment Contract for Executive Director through June 30, 2025**

**VIII. ADJOURNMENT**

\* -- Items followed by attachment.

\*\* -- Items to be distributed at meeting.

**Scheduled meetings for the balance of the 2022 / 2023 school year:**

**January 24, 2023 \*\* (Later date than original).**

**February 14, 2023**

**March 14, 2023**

**April 18, 2023**

**May 16, 2023**

**June 6, 2023**



**Public Records:**

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at [dpetri@marinschools.org](mailto:dpetri@marinschools.org) or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.