

**MEETING
BOARD OF DIRECTORS
MARIN PUPIL TRANSPORTATION AGENCY**

**MINUTES
April 20, 2022**

Special Note: Meeting was held via Zoom Video Conference.

BOARD MEMBERS PRESENT:

Carlos Estrella (Reed), Robert Marcucci (San Rafael Elementary & High School Districts), Paula Rigney – 8:29 a.m. (Larkspur – Corte Madera), Michele Rollins (Mill Valley), Carol Slender (Ross) & Kirsten Starsiak (Kentfield)

BOARD MEMBERS ABSENT:

Chris Carson (Ross Valley), Corbett Elsen (Tamalpais) & Ito Garcia (Superintendent & Interim CBO for Sausalito – Marin City)

STAFF PRESENT:

Dennis Petri, Executive Director

GUESTS:

Josue Calvo-Perez, Location Manager for First Student San Rafael

I. CALL TO ORDER (8:16 a.m.):

Chairperson Michele Rollins called the Board of Directors meeting to order at 8:16 a.m. This Board of Directors Meeting was held via Zoom Video Conference.

II. PUBLIC COMMENT: (8:17 a.m.)

There were no public comments.

III. ACTION SESSION

1. **Review & Possible Action on the Agenda (8:17 a.m.):** – Members approved the Agenda as presented.
(M/Bob Marcucci, S/Carlos Estrella)

Vote by member:

Aye: Estrella, Marcucci for SRES D, Marcucci for SRHSD, Rollins, Slender, Starsiak
Nay: No members
Abstention: No members
Absent: Carson, Elsen, Garcia & Rigney

2. **Review and Possible Action on Notification to First Student on their Performance to Date - Late and/or Missed Trips (8:18 a.m.):** -- Executive Director Petri explained the need for this Agenda item and the attachments detailing specifics.

There were a few comments from members of the Board. Vice Chairperson Estrella expressed concern about the number of billing errors and lack of service provided to the MPTA. Treasurer & Fiscal Agent Marcucci agreed with Estrella's concerns.

Our guest -Josue Calvo-Perez from First Student San Rafael – apologized for any billing errors and was agreeable to correcting the invoice in question as well as any future invoices (if applicable).

Then the Board of Directors directed Executive Director Petri to proceed with sending the letter and back-up documents to First Student management as requested.

(M/Michele Rollins, S/Carlos Estrella)

Vote by member:

Aye: Estrella, Marcucci for SRES D, Marcucci for SRHSD, Rollins, Slender, Starsiak
Nay: No members
Abstention: No members
Absent: Carson, Elsen, Garcia & Rigney

3. **Review & Possible Action on Budget & Bill Back Updates due to April 2022 student counts:** -- Approve updates to the 2021 – 2022 budget & bill back figures that reflect changes due to April 2022 student counts **(8:27 a.m.):** - Members approved the changes to the 2021-2022 Budget & Bill Back figures as presented. **(M/Kirsten Starsiak, S/Carol Slender)**

Vote by member:

Aye: Estrella, Marcucci for SRESA, Marcucci for SRHSD, Rollins, Slender, Starsiak
Nay: No members
Abstention: No members
Absent: Carson, Elsen, Garcia & Rigney

Note: Guest Josue Calvo-Perez left the meeting just prior to the Consent Agenda.

Note: Member Paula Rigney (Larkspur-Corte Madera) joined the meeting as the Consent Agenda was being introduced.

IV. **CONSENT AGENDA (8:29 a.m. to 8:30 a.m.):**

CA-1. Acknowledge & Accept the Minutes of March 9, 2022 Board Meeting.

CA-2. Acknowledge & Accept Financial Documents as follows:

- a. Approve vendor warrants paid for the period of February 1, 2022 through February 28, 2022 in the amount of **\$66,961.75.**
- b. Approve vendor warrants paid for the period of March 1, 2022 through March 31, 2022 in the amount of **\$340,307.64.**

CA-3. Acknowledge & Accept Potential Reimbursement Information for member school districts as follows:

- a. February 2022 in the amount of **\$428.45.**
- b. March 2022 in the amount of **\$647.90.**
- c. Potential Reimbursement Fund Totals to Date: **\$4,635.60.**

CA-4. Acknowledge & Accept Monthly Student Count Tally Sheets as follows:

- a. March 2022

CA-5. Acknowledge & Accept Spreadsheets of Students Listed by School of Attendance.

- a. March 2022

Chairperson Rollins introduced the Consent Agenda. There were no questions from the Board of Directors, so Chairperson Rollins asked for a Motion to approve the Consent Agenda as presented. After receiving the Motion, the Board approved the Consent Agenda as presented.

(M/Carol Slender, S/Carlos Estrella)

Vote by member:

Aye: Estrella, Marcucci for SRESA, Marcucci for SRHSD, Rigney, Rollins, Slender, Starsiak
Nay: No members
Abstention: No members
Absent: Carson, Elsen & Garcia

V. DISCUSSION / INFORMATION ITEMS

1. Time Certain – 8:30 a.m.

Transportation Issues & Discussion

Time Certain – Transportation Issues & Discussion: - This time is set aside for discussion with representative(s) of the Marin County Office of Education.

No guest speaker was available for this meeting.

2. Executive Director’s Report (8:30 a.m.).

a. Draft MPTA Meeting Calendar for 2022 – 2023.

Executive Director Petri noted that the draft meeting schedule for the 2022-2023 school year is aligned with the District Business Officials (DBO) meetings as in the past.

b. Possible use of additional or different legal firm(s) as needed.

Petri asked for recommendations for legal firms that Board members have used in the past. These firms will be contacted to see if they are interested in working with the MPTA on potential future legal needs.

3. Second look at the proposed 2022 – 2023 Budget & Bill Back Spreadsheets (8:32 a.m.).

a. Updated proposed budget for 2022 – 2023 – a 2nd look.

b. Updated proposed bill back figures for 2022 – 2023 – a 2nd look.

Members noted that the proposed Budget and Bill Back figures are higher than the current year. They will use these projections when developing their own school district’s budgets for next fiscal year.

4. **Standing Item: Discussion on California Senate Bill 328 concerning school start times for Middle School & High School programs (8:35 a.m.).**

No comments from Board members on this Agenda item.

5. **Future agenda items requested by Board members.**

No requests from Board members for Agenda items on the next meeting's schedule.

6. **Reminder of next meeting date.**

May 18, 2022

VI. ADJOURNMENT: 8:37 a.m.

Public Records:

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Directors concerning open session agenda items will be made available upon request by emailing Dennis Petri at dpetri@marinschools.org or by calling (415) 258-8511. Such records distributed during a public meeting will be made available for inspection at the meeting if prepared by the Agency, or after the meeting if prepared by another party.