

**One-Way Mileage  
Starting Point for School Districts**

**Additional school districts -- NOT members of the MPTA:**

School District	Starting Point	Physical Address
Bolinas	12 Dipsea, Stinson Beach	
Dixie	1111 Las Gallinas Avenue, San Rafael	
Laguna		
Lagunitas	Intersection of Nicasio Road & Sir Francis Drake	
Lincoln	7335 Redhill Road, Petaluma	1 Lagunitas School Road, San Geronimo
Nicasio	Intersection of Pt Reyes/Petaluma/Nicasio Roads	
Novato Unified	Intersection of Arthur Street & S. Novato Blvd.	
Shoreline Unified	West Marin School	
Union		

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**One-to-One Mileage  
Starting Point for School Districts**

Member school districts for the Marin Pupil Transportation Agency:		
School District	Starting Point	Physical Address
Kentfield	Intersection of Sir Francis Drake & Wolfe Grade	699 Sir Francis Drake Blvd., Kentfield
Larkspur-Corte Madera	Corte Madera Recreation Center	498 Tamalpais Drive, Corte Madera
Mill Valley	Intersection of Miller Avenue & Park Avenue	201 Miller Avenue, Mill Valley
Reed	Intersection of Tiburon Blvd. & Trestle Glen	3 Mercury Avenue, Tiburon
Ross	10 Meadow Avenue, Kentfield	10 Meadow Avenue, Kentfield
Ross Valley	Brookside School	116 Butterfield Road, San Anselmo
San Rafael Elementary	Intersection of Lincoln Avenue & Grand Avenue	1713 Lincoln Avenue, San Rafael
San Rafael High	Intersection of Lincoln Avenue & Grand Avenue	1713 Lincoln Avenue, San Rafael
Sausalito-Marin City	Intersection of Bridgeway & Filbert Avenue	507 Easterby Street, Sausalito
Tamalpais High	Redwood High School	395 Doherty Drive, Larkspur

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District Starting Point for Mileage

Marin Pupil Transportation Agency  
2017 - 2018 Bill Back Spreadsheet Figures

District	1 Average Students	1 Average Miles	2 Column P Figures	3 Column A Figures	Adjustments	Adjusted Col. A Figures
Kentfield	16.5	23,583	275,920	260,073	5,717	265,790
Larkspur	4	5,020	62,343	60,775	2,249	63,022
Mill Valley	9	18,234	185,528	159,371	1,864	161,235
Reed	10	13,732	163,567	155,791	21,900	177,691
Ross	1	1,628	18,019	16,410	-31	16,379
Ross Valley	13.5	19,259	225,517	212,669	2,321	214,990
San Rafael Elem.	53.5	33,310	613,188	702,536	33,964	736,500
San Rafael High	48	32,688	568,427	639,451	19,841	659,292
Sausalito	6	15,574	145,978	117,394	3,552	120,946
Tamalpais	56	42,211	689,742	759,315	42,066	801,381
<b>Totals &gt;&gt;</b>	<b>217.5</b>	<b>205,239</b>	<b>2,948,229</b>	<b>3,083,785</b>	<b>133,443</b>	<b>3,217,226</b>
1. Average Miles & Students						
2. Formula C Spreadsheet						
3. Average Cost Spreadsheet						

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6/26/2017

Salaries	\$110,886
PERS	17,222
Social Security	6,931
Medicare	1,621
Health & Welfare	17,621
Unemployment Insurance	56
Workers Compensation	1,929
Other Benefits (Cell Phone)	900
Materials & Supplies	3,000
Inservice	100
Equipment	3,000
Mileage	75
Dues & Memberships	75
Insurance	2,989
Rentals, Leases & Repairs	9,200
Advertising	100
Audit Fees	5,864
Legal Service	5,000
Transportation Fees	3,018,370
Consulting & Fiscal Services	13,400
Internet	0
Postage	300
Communications	700
<b>Total Budget</b>	<b>\$3,219,339</b>

**2017 / 2018 Approved Budget**

**Budget Assumptions (as of May 2, 2017)**

- Executive Director's salary & benefits are current as of May 2, 2017.
- The same amount of bus routes are projected as the 2016 / 2017 school year (25).

**Budget Adjustments (as of June 2, 2017)**

- Projected First Student daily rate same as January 2017. CPI rate for 2017 - 2018
- Updated Executive Director's benefit figures per Tamalpais Business Office staff.

Days of Operation	col A Projected # of days	col B Cost per route/day	col C Projected Routes	col D Route total col (A x B x C)	col E Projected Therapy	col F First Student total col (D + E)	col G Projected Taxi	col H Total trans cost col (F + G)	col I Monthly Overhead *	Total budget col (H + I)
July 1, 2017 - June 30, 2018										
July Summer	14	\$436	25	\$133,250	\$200	\$133,450	60,000	\$193,450	\$16,747	\$210,197
August Summer & Regular	12	\$436	25	109,987	200	110,187	60,000	170,187	16,747	186,934
September	20	\$436	25	229,258	800	230,058	60,000	290,058	16,747	306,805
October	21	\$436	25	225,999	800	226,799	60,000	286,799	16,747	303,546
November	18	\$436	25	188,476	800	189,276	60,000	249,276	16,747	266,023
December	16	\$436	25	174,400	800	175,200	60,000	235,200	16,747	251,947
January	16	\$436	25	174,400	800	175,200	60,000	235,200	16,747	251,947
February	15	\$436	25	163,500	800	164,300	60,000	224,300	16,747	241,047
March	21	\$436	25	228,900	800	229,700	60,000	289,700	16,747	306,447
April	16	\$436	25	174,400	800	175,200	60,000	235,200	16,747	251,947
May	22	\$436	25	239,800	800	240,600	60,000	300,600	16,747	317,347
June Regular	10	\$436	25	109,000	200	109,200	60,000	169,200	16,747	185,947
June Summer	10	\$436	25	109,000	200	109,200	30,000	139,200	0	139,200
<b>TOTAL</b>	<b>211</b>			<b>\$2,260,370</b>	<b>\$8,000</b>	<b>\$2,268,370</b>	<b>\$750,000</b>	<b>\$3,018,370</b>	<b>\$200,969</b>	<b>\$3,219,339</b>
% Budget: <b>93.76%</b>										

\* Overhead (OH) = All costs excluding transportation divided by 12 months to arrive at monthly overhead  
 Total budget Equals O H  
 \$3,219,339 \$200,969  
 Less trans. Equals mo. O H  
 \$3,018,370 12  
 \$16,747

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MPTA Approved Expense Report  
(Bill Back Worksheet)  
Updated: June 14, 2017

Revenues:	3,219,339
Therapy	3,000
Non Public	50,000
Other Districts	10,000
Interest	600
6% Indirect	3,000
<b>Total Revenue</b>	<b>3,152,739</b>
Adjust Reserve to 5%	5,487
<b>Net Expense:</b>	<b>3,158,226</b>

District	December 15, 2016 Student Count	April 15, 2017 Student Count	Average Students Transported
Kentfield	16	17	16.5
Larkspur	4	4	4
Mill Valley	9	9	9
Reed	9	11	10
Ross	1	1	1
Ross Valley	13	14	13.5
San Rafael Elem.	54	53	53.5
San Rafael High	50	46	48
Sausalito	6	6	6
Tamalpais	56	56	56
<b>Total</b>	<b>218</b>	<b>217</b>	<b>217.5</b>

2017 / 2018 Approved Bill Back

Bill Back Assumptions (as of May 2, 2017):

- Zero State Entitlement funds will be received per new funding structure.
- December student count is current as of December 15, 2016
- April student count is current as of April 15, 2017

Bill Back Figures Proposed for 2017 - 2018

- May 9: Shaded columns per Bill Back Committee.  
June 6: Historical data changed to 2014-2015 figures. Updated Executive Director's benefits figures per Tamalpais Business Office staff.

District	col 2 1996-1997 Base Year Entitlement	col 3 Distribution of Additional Income **	col 4 Historical Total Income	col 5 2017-2018 Average Cost Formula	col 6 Initial 2017-2018 Bill Back	col 7 Less 2016-2017 Rebate	col 8 Adjusted 2017-2018 Bill-Back	col 9 Total 2017-2018 Payments	col 10 District Amount Owed to MPTA	col 11 MPTA Refund Due District
Kentfield	20,428	15,876	35,304	265,790	265,790	0	265,790	0	265,790	0
Larkspur - Corte Madera	45,789	0	45,789	63,022	63,022	0	63,022	0	63,022	0
Mill Valley	82,268	2,011	84,279	161,235	161,235	0	161,235	0	161,235	0
Reed	28,926	27,838	56,764	177,691	177,691	0	177,691	0	177,691	0
Ross Valley	3,906	0	3,906	16,379	16,379	0	16,379	0	16,379	0
San Rafael Elementary	263,767	53,018	316,785	214,990	214,990	0	214,990	0	214,990	0
San Rafael High	118,986	33,150	152,136	736,500	736,500	0	736,500	0	736,500	0
Sausalito - Marin City	93,011	6,285	99,296	659,292	659,292	0	659,292	0	659,292	0
Tamalpais	139,535	64,577	204,112	120,946	120,946	0	120,946	0	120,946	0
<b>Total</b>	<b>796,616</b>	<b>202,755</b>	<b>999,371</b>	<b>3,217,226</b>	<b>3,217,226</b>	<b>0</b>	<b>3,217,226</b>	<b>0</b>	<b>3,217,226</b>	<b>0</b>

**Important Note:**  
Columns 2 to 4 as well as Columns 12 to 14 are for historical data use only.  
Since State entitlement funds now go directly to member school districts, this data IS NOT used in creating Bill Back figures.

District	col 12 1996-1997 Base Costs	col 13 Historical Cost Increase	col 14 Historical Additional Cost
Kentfield	38,808	78,331	7.55%
Larkspur	72,910	(14,431)	0.00%
Mill Valley	121,444	11,244	1.08%
Reed	43,735	142,564	13.75%
Ross Valley	18,964	(18,964)	0.00%
San Rafael Elem.	360,010	272,561	0.00%
San Rafael High	216,120	170,635	26.29%
Sausalito	135,883	32,090	15.46%
Tamalpais	182,549	329,399	3.10%
<b>Total</b>	<b>1,191,423</b>	<b>1,003,429</b>	<b>31.77%</b>
<b>Additional Cos</b>	<b>1,036,824</b>		<b>100%</b>

July 1, 2017 reserve (5% of \$3,109,586 - 16/17) \$155,480  
June 30, 2018 reserve (5% of \$3,219,339 - 16/1) \$160,967  
Difference \$5,487

Bill Back			
District Payments			0
Amount Owed MPTA			3,217,226
<b>Total</b>			<b>3,217,226</b>
Amount Owed Districts			0
<b>Total</b>			<b>3,217,226</b>
Difference			0

# RE: Reminder for Bill Back Committee Meeting Date

Michele Rollins <mrollins@mvschools.org>

Mon 7/10/2017 4:14 PM

To: Dennis Petri <dpetri@marinschools.org>; Doug Marquand <dmarquand@srcs.org>; Barbara Johnson <bjohnson@kentfieldschools.org>; Midge Hoffman <mhoffman@rossvalleyschools.org>; Daniel Menyon <dmenyon@tamdistrict.org>; Amy Prescott <aprescott@marinschools.org>; SMCSO CBO <cbo@smcsd.org>; Debbie Wolfe <dwolfe@rossbears.org>;

Cc: Mary Morris <mmorris@srcs.org>; eparling@tamdistrict.org <eparling@tamdistrict.org>;

Hi There MPTA,

For those who were able to attend the second and last MPTA Subcommittee meeting on June 28, we determined the following recommendations:

1. Capture historical data but shade and note that this is historical information only and not part of the formula – Columns 2, 3, 4, 12, 13 and 14 on Billback Worksheet;
2. Affirmed and agreed to “one-way mileage” district starting points;
3. Reviewed and discussed 184 days formula with note “includes portion of ESY allocation” since there are have 180 schools days;
4. Confirmed formulas use auto-calculate in cells and worksheets;
5. For 2017-18, the Billback Adjustment will be calculated on % of students as opposed to average students and average miles.

Please confirm that my notes reflect our discussion and we will review and confirm at the next MPTA meeting.

Thanks again!

Michele

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**From:** Dennis Petri [<mailto:dpetri@marinschools.org>]

**Sent:** Thursday, June 22, 2017 10:32 AM

**To:** Doug Marquand; Michele Rollins; Barbara Johnson; Midge Hoffman; Daniel Menyon; Amy Prescott; SMCSO CBO; Debbie Wolfe

**Cc:** Mary Morris; [eparling@tamdistrict.org](mailto:eparling@tamdistrict.org)

**Subject:** Re: Reminder for Bill Back Committee Meeting Date

Doug,

Thank you for letting us know.

Dennis

**Dennis R. Petri, Executive Director**

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MARIN PUPIL TRANSPORTATION AGENCY  
(Average Cost Spreadsheet)

2017-2018 PROJECTED HOME TO SCHOOL COSTS  
ENTER

DISTRICT	AVERAGE		PERCENT TRANSPORTED	PERCENT FORMULA COST	MCOE FORMULA COST	column A	column B (Adj)	column C
	* STUDENTS TRANSPORTED	PERCENT TRANSPORTED				AUTOMATIC AVERAGE COST FORMULA	AUTOMATIC Adjusted COST FORMULA	AUTOMATIC ADJUSTED AVERAGE COST FORMULA
							\$ 140,700.00	
Kentfield	From FORM C	AUTO	AUTO	AUTO	From FORM C	\$279,565	\$10,674	\$290,239
Larkspur	16.5	7.59%	7.59%	\$262,530	\$296,600	\$65,330	\$2,588	\$67,917
Mill Valley	4	1.84%	1.84%	63,644	67,016	\$171,316	\$5,822	\$177,138
Reed	9	4.14%	4.14%	143,198	199,433	\$167,468	\$6,469	\$173,937
Ross	10	4.60%	4.60%	159,109	175,826	\$17,640	\$647	\$18,287
Ross Valley	1	0.46%	0.46%	15,911	19,369	\$228,608	\$8,733	\$237,341
S R Elem	13.5	6.21%	6.21%	214,797	242,419	\$755,189	\$34,609	\$789,798
S R High	53.5	24.60%	24.60%	851,234	659,145	\$687,377	\$31,051	\$718,428
Sausalito	48	22.07%	22.07%	763,724	611,030	\$126,192	\$3,881	\$130,073
Tamalpais	6	2.76%	2.76%	95,465	156,918	\$816,224	\$36,226	\$852,450
TOTAL	56	25.75%	25.75%	891,011	741,437	\$3,314,908	\$140,700	\$3,455,608
	217.5	100.00%	100.00%	\$3,460,623	\$3,169,193			

\* AVERAGE NUMBER OF STUDENTS TRANSPORTED FOR December 2016 & April 2017

EXCLUDES THERAPY AND NON-PUBLIC SCHOOL EXPENSES

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